

Transportation Policy  
And Procedures  
Fentress County PreK Program  
Parent Agreement

The Fentress County Board of Education proposes the following plan for transportation of Pre-Kindergarten children.

1. Pre-Kindergarten children may be transported on a Fentress County School Bus as determined by an agreement between the school system and parent/guardian as the child lives on an already established route and an assistant is or has been placed upon that route.
2. The program may determine that it is the responsibility of the parents/guardians to escort their child due to the close proximity to the school in which the child attends. In this case the parent/guardian is responsible to sign in and sign out their child daily.
3. Students who are determined to be transported on the school bus must be escorted to the bus by a responsible adult (someone over 18 years of age), if child must cross a lane of highway the adult must cross with them to the entrance of the bus, a bus assistant will then assist the child with seating on the bus and time of entrance documented on the monthly bus log. The Pre-Kindergarten children will be seated in the front 2 rows of the school bus under direct supervision of the bus assistant. Upon arrival at the child's school the bus assistant will release the child to the Pre-K assistant on bus duty at the school, where the child will be signed in the daily class log.
4. The return ride procedures will proceed in the following manner. The bus duty assistant will take the child to the bus where the bus assistant will help the child with the boarding and bus seating (seating will be the same as addressed in #3) . The bus duty assistant will log the child out from school and the bus assistant will log the child onto the school bus. A responsible adult must meet the child at the bus to receive the child from the bus assistant. If the child must cross the road the adult must cross with the child. No Pre-Kindergarten child is to cross the lane of traffic alone. The bus assistant will then log the child out on the daily bus log.
5. On the return route the school bus driver must not leave a pre-k child at the child's home or bus stop unless the parent/guardian is present on the same side of the road as the exit from the bus. If the parent/guardian is not present, the Pre-k student is not to exit the bus and the school bus driver is to follow the process/policy developed by the school system and the local DCS office or Police/Sheriff's office.
6. Any bus transporting a Pre-K student will have a bus assistant at all times a Pre-K student is present. No Pre-K student will be transported if an assistant is not present.
7. No pupil shall be allowed to remain in transit to or from school on a school bus more than one and one-half (1 1/2) hours in the morning or one and one-half (1 1/2) hours in the afternoon as mandated by T.C.A. 49-6-2105.

I \_\_\_\_\_ state that I am the parent/guardian of  
\_\_\_\_\_ and have read and understand the  
Transportation Policy of the Fentress County PreK Program. I agree to abide by all  
policies for transportation of my child.

Child's Name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_