

**PROFESSIONAL DEVELOPMENT
REQUEST FOR APPROVAL**

Professional Development has become more of an integral part of the Federal Programs. Funding has been allocated in the Consolidated Application & NCLB Budget for teachers and administrators to participate in professional development activities that will lead to greater student achievement. Activities must be related to the FOCUS for the current year's TSIP goals.

Teachers Name: _____ School: _____

Name, Date and Location of Requested Activity:

Briefly Describe How the Activity Relates to this Year's FOCUS (**Academic/AYP benchmarks**):

Briefly Describe the Projected Impact on Students:

When and How Will You Present Your Learning to Your Peers?

Projected Cost: _____ Signature _____

**** Please attach a copy of workshop/conference registration or flyer**

Fund Account Number _____ Date Submitted: _____

_____ Approved _____ Not Approved Date Reviewed: _____

Federal Programs Director

DIRECTOR OF SCHOOLS